

# Annual Return 2015 (Online)



## SHAMROCK EDUCATIONAL TRUST

**Charity number: 1158847**

**Submitted on 31 March 2016**

Some of the information you give in this form will become publicly available on the Register of Charities. These fields are marked - **P**

This form shows the information you have entered through the Annual Return 2015 Online.

**The Annual Return was submitted online by MR Nigel Hughes on 31 March 2016. You do not need to send us a signed copy.**

## PART A - Charity information

### A1 - Financial period

This Annual Return should be completed for financial periods ending on or after 1<sup>st</sup> January 2015.

Financial period start - <b>P</b> :	02 June 2014
Financial period end - <b>P</b> :	01 June 2015
Next financial period end:	31 December 2015

### A2 - Income and expenditure

This shows your charity's income and expenditure for the financial period shown at A1. Please note these figures are rounded to the nearest pound.

Income - <b>P</b> :	£26,922
Spending - <b>P</b> :	£12,981

## A3 - Charity contact

The contact details for your charity are printed below.

Your current contact is an:	Individual
Title:	MR
Personal names:	Andy
Family name:	Ryder
Suffix:	
Display name - <b>P</b> :	MR ANDY RYDER
Date of birth:	04 January 1965
Telephone - <b>P</b> :	07793 908889
Mobile:	
Your contact details as shown on the Register of Charities are - <b>P</b> :	MR ANDY RYDER 1 MAES HERBERT LLANEILIAN AMLWCH GWYNEDD LL68 9LY

## A4 - Email for Charity Commission use

This is an address that will only be used by the Commission for contacting the charity, for example when issuing a password for our online services or for mailing reminders.

Your current private email address: andy@experience.co.uk

## A5 - Email for public display

This is a public address that will be displayed on the Register of Charities.

Your current public email address - **P**: andy@experienceuk.com

## A6 - Charity website

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - **P**: [www.shamrockeducationtrust.org](http://www.shamrockeducationtrust.org)

## A7 - Corporate trustee

Your charity has no corporate trustees.

## A8/A9 - Current and new individual trustees

Printed below is the list of current trustees who are individuals that we hold for your charity.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee. Trustees without a complete set of details may not be recorded on our Register of Charities.

We only publish trustee names on the Register. Other personal details are not made publicly available.

**Trustee 1**

Title: MR  
Personal names: Andy  
Family name: Ryder  
Suffix:  
Display name - **P**: MR ANDY RYDER  
Date of birth: 04 January 1965  
Address: 1 MAES HERBERT  
LLANEILIAN  
AMLWCH  
GWYNEDD  
Post code: LL68 9LY  
Telephone: 07793 908889  
Email:  
Date of Appointment  
Chair of the charity - **P**: NO

**Trustee 2**

Title: MS  
Personal names: SUSAN  
Family name: BOHANE  
Suffix:  
Display name - **P**: MRS SUSAN BOHANE BSC (HONS) LAW &  
ECONOMICS  
Date of birth: 23 February 1961  
Address: 4 WENTWORTH DENE  
WEYBRIDGE  
SURREY  
Post code: KT13 9AJ  
Telephone: 07788 677309  
Email: sbohane@btopenworld.com  
Date of Appointment  
Chair of the charity - **P**: NO

**Trustee 3**

Title: MR  
 Personal names: TODD  
 Family name: DEATH  
 Suffix:  
 Display name - **P**: MR TODD DEATH  
 Date of birth: 18 January 1974  
 Address: ALCUMLOW HALL FARM  
 ASTBURY  
 STOKE ON TRENT  
 CHESHIRE EAST  
 Post code: CW12 4T  
 Telephone: 07734 944184  
 Email: todd.death@gmail.com  
 Date of Appointment  
 Chair of the charity - **P**: NO

**A10 - Linked charities**

There are no active linked (subsidiary or constituent) charities associated with this charity.

**A11 - Area of operation in England and Wales**

Your charity has not specified any areas of operation in England or Wales.

**A12 - Area of operation outside England and Wales**

Shown below is the area outside England and Wales that we currently hold for your charity, and income spent in that - **P**.

	Country	Amount spent (£)
1	NEPAL	12,718

**A13 - Charity classification**

Printed below are the details we currently hold for your charity.

**WHAT** your charity sets out to do - **P**:

	GENERAL CHARITABLE PURPOSES
✓	EDUCATION/TRAINING
	THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES
	DISABILITY
✓	THE PREVENTION OR RELIEF OF POVERTY

	OVERSEAS AID/FAMINE RELIEF
✓	ACCOMMODATION/HOUSING
	RELIGIOUS ACTIVITIES
✓	ARTS/CULTURE/HERITAGE/SCIENCE
✓	AMATEUR SPORT
	ANIMALS
	ENVIRONMENT/CONSERVATION/HERITAGE
✓	ECONOMIC/COMMUNITY DEVELOPMENT/EMPLOYMENT
	ARMED FORCES/EMERGENCY SERVICE EFFICIENCY
	HUMAN RIGHTS/RELIGIOUS OR RACIAL HARMONY/EQUALITY OR DIVERSITY
	RECREATION
	OTHER CHARITABLE PURPOSES

**WHO** your charity helps - **P**:

✓	CHILDREN/YOUNG PEOPLE
	ELDERLY/OLD PEOPLE
	PEOPLE WITH DISABILITIES
	PEOPLE OF A PARTICULAR ETHNIC OR RACIAL ORIGIN
	OTHER CHARITIES OR VOLUNTARY BODIES
	OTHER DEFINED GROUPS
	THE GENERAL PUBLIC/MANKIND

**HOW** your charity operates - **P**:

	MAKES GRANTS TO INDIVIDUALS
	MAKES GRANTS TO ORGANISATIONS
✓	PROVIDES OTHER FINANCE
✓	PROVIDES HUMAN RESOURCES
✓	PROVIDES BUILDINGS/FACILITIES/OPEN SPACE
✓	PROVIDES SERVICES
✓	PROVIDES ADVOCACY/ADVICE/INFORMATION
✓	SPONSORS OR UNDERTAKES RESEARCH
	ACTS AS AN UMBRELLA OR RESOURCE BODY
	OTHER CHARITABLE ACTIVITIES

## A14 - Charity activities

Your charity has given us the following brief description of its current activities - **P**.

Shamrock Education Trust (SET) is a UK based charity which raises funds to educate underprivileged children (aged 9 to 16) in Nepal. SET comprises three trustees who have all volunteered at a charity boarding school in Pokhara Nepal called Shamrock School. All teaching of the Nepali National Curriculum is done through the medium of the English language.

## A15 - UK volunteers

Your charity has told us that it had 0 UK volunteers during the financial period.

## A16 - Company number

No company number is held for your charity.

## A17 - Charity's main bank/building society account

Below are the current details we hold about your main bank or building society account. Account details are not available to the public. For security purposes we have not printed the full account number.

Bank name:	LLOYDS BANK PLC
Sort code:	77-30-14
Account number:	****3468
Account name:	Shamrock Education Trust

## A18 - Gift Aid

Your charity was recognised by HMRC for Gift Aid for the financial period of this Annual Return

## A19 - Land and buildings

Your charity does not own or use land or buildings.

## A20 - Fund Raising

Your charity raises funds from the public  
Your charity does not work with a commercial participator

## A21 - Trading

The charity does not have a trading subsidiary

## A22 - Trustee payments

The charity does not pay one or more of its trustees for acting as a trustee of the charity

## A23 - Policies

The charity has the following written policies :-

Complaints Handling - No

Conflict of Interest - No

Investment - No

Risk Management - No

Volunteer Management - No

Vulnerable Beneficiaries- No

Paying Staff - No

## A24 - Grant Making

Grant making is not the main way your charity carries out its purposes

## A25 - Other Regulators

The charity has no other regulators

## A26 - Financial Controls

Financial Controls have been reviewed during the reporting year

## A27 - Government funding

Contracts from central or local government to deliver services: £0

Grants from central or local government: £0

## REPORTING SERIOUS INCIDENTS

As soon as possible, you should report to the Commission any incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation.

If any serious incident, including any of those listed below, have occurred since your last return, you should notify us immediately if you have not already done so.

Please read the Guidance Notes first to help you decide how to respond. Then either email [rsi@charitycommission.gsi.gov.uk](mailto:rsi@charitycommission.gsi.gov.uk) or call 03000 66 9197 to inform us.

## **SERIOUS INCIDENTS**

- Fraud, theft or significant loss of funds or other property.
- Significant sums of money or other property donated to the charity from an unknown or unverified source.
- The charity (including any individual staff, trustees or volunteers) has any known or alleged link to a proscribed(banned) organisation or to terrorist or other unlawful activity.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity.
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to.
- Suspicions, allegations or incidents of abuse or mistreatment of beneficiaries.
- The charity has been subject to a criminal investigation, or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are concerned about criminal or unlawful activity, or very serious incidents about a charity that may pose a risk to its funds, property, beneficiaries or reputation.

## **LEGAL OBLIGATION**

As part of the charity's Annual Return, trustees must confirm that there are no serious incidents or other matters which they should have brought to the attention of the Commission and have not done so already. Failure to do so will be regarded as a breach of legal requirements.

## **Data protection**

Any information you give us will be held securely and in accordance with the rules on data protection. We will treat personal details as private and confidential and safeguard them. We will not disclose them to anyone unconnected with the Charity Commission unless you have consented to its release, or in the circumstances that are set out in the Guidance Notes

## **ADVICE FOR THE TRUSTEES AND MANAGERS OF SHAMROCK EDUCATIONAL TRUST**

The following guidance may be useful for your trustees. To view these publications, please visit our website at [www.charitycommission.gov.uk/publications](http://www.charitycommission.gov.uk/publications).

## Trusteeship

### [CC3 The essential trustee](#)

What's required of a charity trustee, including your responsibilities to your charity.

### [CC30 Finding new trustees](#)

The recruitment, appointment and induction process for new charity trustees and how to set a framework for recruitment.

### [Conflicts of interest: a guide for charity trustees \(CC29\)](#)

Find out the legal and regulatory requirements relating to conflicts of interest and how trustees can identify and manage them.

## Accountancy

### [CC15b - Charity reporting and accounting: the essentials](#)

What trustees need to do when preparing trustees' annual reports, accounts and annual returns.

### [CC14 Charities and investment matters: a guide for trustees](#)

Find out how trustees can make the right decisions about investing charity funds.

## Fundraising

### [Gift Aid: what donations charities and CASCs can claim on](#)

The types of fundraising donations that charities and community amateur sports clubs (CASCs) can claim Gift Aid on and the exceptions.

## Sound Governance

### [Cause for complaint? \(RS11\)](#)

Charity Commission research into how charities manage complaints about their services.

## Working with Children and Vulnerable Adults

### [Charities: how to protect vulnerable groups including children](#)

How to get checks and assessments on volunteers, employees and trustees if your charity works with vulnerable groups.

## Declaration

Your Annual Return was submitted online by MR Nigel Hughes on 31 March 2016, telephone number 01494 434289.

MR Nigel Hughes certified online that:

- the information provided was correct
- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no serious incidents or other matters which they should have brought to the attention of the Commission and had not done so already.

Those who give answers that they know are untrue or misleading may be committing an offence.